



## **Project Advisory Team (PAT) Meeting Minutes**

### **B.T. Washington High School**

**MEETING NO.:** 018

**LOCATION:** B.T. Washington High School

**DATE / TIME:** August 12, 2014, 4:00pm

**ATTENDEES:** Amanda Goodie, Asst. Program Director; Carona Burns, HISD; Martin Lavergne, BTW Parent; Licia Green, FH/HP; Tanya Debose, BTW Community; Lashonda Bilbo-Ervin, HISD, BTW Principal

**PURPOSE:** The focus of this meeting was to discuss the security and transportation issues for the bus loop during construction of the new Booker T. Washington High School.

#### **AGENDA ITEMS:**

- Discuss construction phasing
- Discuss bus drop - off
- What to expect at the next PAT meeting

#### **NOTES:**

##### **Discussion:**

1. The design and management team described the phasing plan for the construction of the new school. There were three primary issues raised by the school representatives: bus circulation, student safety and construction phasing.
  - a. Bus Circulation
    - i. The design team demonstrated that the current bus patterns could remain intact for the 2014 – 2015 school year.
    - ii. Options were discussed, but it was determined that the bus patterns would need to be adjusted for the 2015 – 2016 school year.
    - iii. Further investigation will have to take place before this revised pattern could be determined.
    - iv. The program manager will coordinate the conversation between the school and KBR, the Construction Manager at Risk (CMAR).
  - b. Student Safety
    - i. The sequence of the demolition was outlined with a focus on the old “middle school” building on the north east corner of the campus.
    - ii. It was determined that these buildings needed to be demolished in the summer of 2015. This will require the relocation of the two educational programs. Those programs are:
      - Special Education Classrooms – It was decided that a temporary location needed to be found within the building for the 2015–2016 school year.
      - Child Care Center – A number of possibilities were discussed with the primary option being possible temporary reuse of the existing clinic building on Yale Street. Fanning Howey House Partners Architects (FHHP) will be asked to survey the existing building once it is vacant.
  - c. Construction Phasing
    - i. The phased completion and removal of the site parking was discussed with various options outlined. Again, the 2014 – 2015 school year would see little to no change and the 2015-2016 options will have to be explored further.
    - ii. The site utilities and storm drainage were discussed with FHHP explaining the eventual phasing for this portion of the project.

**What to expect at the next PAT Meeting:**

1. KBR will provide the PAT with a construction status update.

**ACTION ITEMS:**

- 18-01      Coordinate meeting between the CMAR and the school to discuss bus routing. (Program Manager).

**NEXT PAT MEETING:** The next PAT meeting will be held on Tuesday, September 9, 2014 at 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Amanda Goodie  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Amanda Goodie**

Assistant Program Director

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